

DECLARATION OF ACCEPTANCE OF OFFICE

I _____⁽¹⁾ having been elected to the office of Chair⁽²⁾ of Whimple Parish Council⁽³⁾ declare that I take that office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

Signed _____

Date 20th May 2024

This declaration was made and signed before me,

Signed _____

Date 20th May 2024

Proper Officer of the Council/ Amy Tregellas⁽⁴⁾.

(1) Insert the name of the person making the declaration.

(2) Insert "member", "chairperson" or "mayor" as appropriate.

(3) Insert the name of the authority of which the person making the declaration is a member.

(4) Where the declaration is made before another person authorised by section 83(3) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration. A declaration for members of parish councils shall be made before the proper officer or another member of the council.

DECLARATION OF ACCEPTANCE OF OFFICE

I _____⁽¹⁾ having been elected to the office of Vice-Chair⁽²⁾ of Whimple Parish Council⁽³⁾ declare that I take that office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

Signed _____

Date 20th May 2024

This declaration was made and signed before me,

Signed _____

Date 20th May 2024

Proper Officer of the Council/ Amy Tregellas⁽⁴⁾.

(1) Insert the name of the person making the declaration.

(2) Insert "member", "chairman" or "mayor" as appropriate.

(3) Insert the name of the authority of which the person making the declaration is a member.

(4) Where the declaration is made before another person authorised by section 83(3) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration. A declaration for members of parish councils shall be made before the proper officer or another member of the council.

**WHIMPLE PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 15 APRIL 2024, 7pm**

Present: Cllr A McArthur (Chair)
Cllr D Dearden
Cllr J Yarwood
Cllr T Olive

Also present: Amy Tregellas (Parish Clerk)

There were two members of the public present.

152. Apologies for absence

There were no apologies. Cllr McArthur arrived at 7.10pm during the item on public participation.

153. Declarations of Interest

No declarations of interest were made.

154. Public Participation

Mrs Liz Silk spoke regarding the Parish Field and whether WACY funds could be used to install a football goal post. She advised that the WACY committee have an amount of money to spend and that they wish to spend it on something to benefit children and young people in the local community. Mrs Silk advised that another member of the WACY Committee had contacted the Council regarding the goal posts but had not received a response.

The Clerk confirmed that she had responded to the emails and advised that at the February meeting, the Council decided not to proceed with this proposal as it would be responsible for any ongoing maintenance and the insurance should the goalposts be vandalised. The Clerk also advised that there may be an opportunity to work with the Council on the project to have play area in Town Lane. The Clerk confirmed that she would send a copy of the email to Mrs Silk.

Discussion then took place regarding whether the money could be used to fund a table tennis table and whether the Parish Field or Town Lane Play Area would be the best place to locate that. It was confirmed that the Clerk would liaise with WACY.

155. Minutes of the previous meeting of Whimple Parish Council

The Council **RESOLVED** to approve the minutes of the Whimple Parish Council meeting held on Monday 18 March 2024.

(proposed by Cllr McArthur; seconded by Cllr Yarwood)

Councillors asked the Clerk to ensure that the Neighbourhood Plan is included in the next update for the Whimple News, and that the POWR Group are thanked for all of their hard work.

156. District and County Councillor Reports:

i) East Devon District Councillor

Cllr Olive had not provided a report but gave the following update:

- Discussions are continuing regarding the Green belt
- The new Corporate Plan draft is being considered at an EDDC meeting this week

- Supplementary regulations on the Local Plan are delayed and will be out in mid May after the Strategic Planning Committee meeting.

ii) Devon County Councillor

Cllr Chubb was not in attendance and had not sent a report.

157. Environment & Community

i) To receive an update re the proposed footbridge

No update at this time. The Council asked the Clerk to chase for a response.

ii) To receive an update re the Community Speed Watch initiative

The Clerk confirmed that a couple of people had come forward as volunteers following the Council article in the Whimble News. The Clerk confirmed that she had responded to the volunteers to let them know that as and when the number is 15 she would let them know and that training would be arranged. Cllr Olive confirmed that he would send the Clerk the details of the volunteers that he had on his list.

iii) To receive an update on S106 Town Lane play equipment

Cllr Dearden confirmed that she has been in touch with EDDC to get an update on the amounts of S106 and Community Infrastructure Levy funding in the pot for Whimble. The Clerk confirmed that the June 2023 minutes showed that the Council had also added £5,000 to the pot.

iv) To consider any other arising environment and community issues

- Dince Hill footpath – Cllr McArthur confirmed that he had spoken to the current owner of the property that has previously been responsible for the stream, who advised that they purchased the house only and that the stream still is the responsibility of the previous owners.

The Council asked the Clerk to complete a Land Registry search so that the person responsible for the stream can be written to.

The Council **RESOLVED** that the Clerk completes a Land Registry search of the property and stream to ascertain who is responsible for the stream, and claims back the cost of the search as expenses.

(proposed Cllr Dearden; seconded Cllr Olive)

- Cllr Yarwood advised that laurel trees had been sawn down and laid across the stream. She advised that she would keep an eye on the situation and report the trees to Devon County Council if it becomes unsafe.
- Flooding of the Square. The Clerk confirmed that no response had been received from the Environment Agency. Councillors asked the Clerk to go back to the local resident to invite him to attend a future meeting of the Council to discuss the matter further, when all councillors are available.

158. Neighbourhood Plan

Councillors confirmed that work is continuing on the Neighbourhood Plan. Cllr Olive confirmed that the Housing Needs survey is still live with the deadline of 6 May 2024. EDDC have confirmed that the survey feedback should be available in mid May. The Council asked the Clerk to add a reminder regarding the survey deadline to the website and on Facebook.

Councillors discussed whether there needs to be a certain response rate to make the information meaningful and robust in terms of evidence for the Neighbourhood Plan.

Following the survey report, editing of the Neighbourhood Plan will continue.

The Council has been successful in obtaining funding for technical support on site allocation and design code for the Neighbourhood Plan. The Clerk advised that she would email the technical support details to Cllrs Olive and Dearden so that they could liaise with them to get the ball rolling.

159. Allotments

i) To receive an update regarding allotments

Nothing to update on at this time. The Clerk confirmed that she was planning to send out the invoices for 2024/25 in May 2024.

160. Planning

To consider Planning Applications

i) Planning application 24/0694/TCA – Bramley Corner, Russet Mews, Talaton Road, Whimble, Exeter, EX5 2QQ.

T1, Maple : remove eastern branch that overhangs garden and is growing into Prunus (cut back to stem).

T2, Cherry : remove ~80% of water shoots along lateral branches, all 2m with diameters 50mm.

T3, Yew : crown lift and prune lower branches, overhanging eastern hedge, reducing branch lengths by 1m, maximum diameter cuts (mdc), 50mm. Reduce lower branches growing toward south western corner of neighbouring property by removing branches 1m, mdc 50mm.

T4, Bay : crown lift to give approximately 2m clearance from the ground. Prune branches away from phone line to give 30cm clearance.

T5, Maple : pollard to 1.2m in height.

T6, Cherry (dead) : fell to ground level.

The Council confirmed that it welcomed this application and good tree management.

The Council **RESOLVED** that it has no objection to this application.
(Proposed Cllr Yarwood; seconded Cllr Dearden)

ii) To approve and sign minutes

As there had not been a planning meeting since January 2024, the Clerk advised that the minutes were presented for approval so that they could be signed off this Municipal Year.

The Council **RESOLVED** to approve the Whimble Parish Council Planning meeting minutes for the meeting held on Monday 8 January 2024.
(Proposed Cllr McArthur; seconded Cllr Yarwood)

iii) Update on planning application status

The Clerk confirmed the status of the following planning applications that had previously been considered by the Council:

23/1333/FUL Perky Pool Cottage, Talaton Road, Whimble, EX5 2QZ. Proposed side extension to garage, formation of covered bin store, replacement external stairs, formation of two dormer windows on the front elevation and flat roof dormer on the rear elevation to facilitate the formation of an en-suite bathroom in the garage loft space. ***This application had been refused and is currently being appealed by the applicant.***

23/1732/FUL. Larkbeare Court, Holly Ball Lane, Whimble, EX5 2QX. Extension to cattle shed and creation of approach ramps. **Approved**

23/2443/FUL. Appletree Cottage, Hand and Pen Lane, Whimble, EX5 2PX. Two storey side extension and single storey rear extension re-submission, [previously submitted under 23/1798/FUL]. **Approval with conditions**

23/2699/FUL – Orchard Lea, Church Road, Whimble, EX5 2TF. Alterations to existing annexe to create a granny annexe. **Approval with conditions**

21/1688/MFUL. Land South Of Lily Cottage Exeter Road Whimble. Roadside Service Area (RSA), including a Petrol Filling Station (PFS) comprising of a forecourt sales building, canopy, separate HGV and Car fuel pumps and underground storage tanks and a new Class E/Sui Generis drive-thru restaurant alongside associated car, coach and HGV parking, landscaping and off-site highway works on the B3174. **Approval with conditions**

23/2709/FUL & 23/2710/LBC – Jessamine Cottage The Green, Whimble, EX5 2TY Raising height of both chimneys by four courses of brickwork and the provision of a 600mm high, clay chimney pot for each chimney. **Approval with conditions**

23/2306/FUL – Wymcot Church Road, Whimble, EX5 2TA Proposed new dwelling and removal of existing garage and formation of new car standing space [previously submitted under 23/0804/FUL]. **Approval with conditions**

23/2248/LBC – 1 Rose Cottages, Church Road, Whimble, EX5 2SY. Replace lintel on south east ground floor window plus additional lintels if identified during course of work; replace all ceilings at first floor; remove and re-render east and west elevations; south elevation left exposed masonry; remove southern bolt on chimney; replaster internal walls at ground floor and repairs to purlins on projecting from southern gable wall plus addition roof work identified during course of work. **Approval with conditions**

161. Finance

i) Summary receipts and payments for 2023/24 to 31 March 2024

The Council **RESOLVED** to approve the summary of receipts and payments to 31 March 2024
(Proposed Cllr McArthur; seconded Cllr Dearden)

ii) Unity bank reconciliation as at the end March 2024

The Council **RESOLVED** to approve the Unity Bank reconciliation to end March 2024
(Proposed Cllr McArthur; seconded Cllr Dearden)

iii) Santander bank reconciliations as at the end March 2024

The Council **RESOLVED** to approve the Santander Bank reconciliation to end March 2024
(Proposed Cllr McArthur; seconded Cllr Dearden)

iv) To approve the scheduled of payments for April 2024 totalling £1,918.60, which included payments for:

Unity Bank Service Charge = £18.00

Whimble Victory Hall hire; March 2024 = £12.50

Rialtas Finance System software support and maintenance annual fee = £332.40

Devon Association of Local Councils annual subscription = £609.59

Clerk salary; April 2024 = £751.32

HMRC PAYE and Employers National Insurance contributions; April 2024 = £212.79

The Council **RESOLVED** to approve the schedule of payments for April 2024.
(*proposed Cllr McArthur; seconded Cllr Dearden*)

v) Budget Monitoring Report as at end March 2024

The Council **RESOLVED** to note the budget monitoring report as at end March 2024.
(*Proposed by Cllr McArthur; seconded by Cllr Dearden*)

vi) Asset Register as at the end March 2024

The Council **RESOLVED** to approve the Asset Register as at the end March 2024

vii) Timetable for Annual Governance and Accountability Return (AGAR) 2023/24

The Council **RESOLVED** to note the timetable for the 2023/24 AGAR.

162. Correspondence

The Council considered the following correspondence:

i) An email from DCC regarding cycle trail consultation.

ii) An email from Baker Estates regarding consultation and a Public Exhibition relating to the Land to the east of Gribble Lane and south of London Road, Cranbrook, being held on Thursday 25 April. Councillors Olive and McArthur confirmed that they would attend.

163. Annual Parish Meeting

Discussion took place regarding items for the Annual Parish Meeting agenda. The Council asked the Clerk to put something together and to send it around for comments. It was agreed that both the EDDC and DCC Councillors be invited to provide a report and attend the meeting.

164. Chair's Business

There were no items of Chair's business.

The meeting closed at 8.26pm

The next Planning Meeting will be held on Tuesday 7 May 2024 (as the Monday is a Bank Holiday) *
A planning meeting will be cancelled if no new planning applications are received by the date of agenda publication.

The Whimple Annual Parish Meeting will take place at 6pm on Monday 20 May 2024. The next Parish Council meeting will be held on Monday 20 May 2024, and will be the AGM. This will take place at 7pm or upon the rising of the Whimple Annual Parish Meeting.

Signed by Chair:

15/04/2024