

**WHIMPLE PARISH COUNCIL**  
**ANNUAL GENERAL MEETING AGENDA**  
Monday 20 May 2024, 7pm Whimple Victory Hall

**14 May 2024**

You are hereby summoned to attend the Whimple Parish Council Annual General Council Meeting to be held in the Victory Hall, Whimple on Monday 20 May 2024, 7pm to transact the following business. Members of the public are invited to attend.

**PUBLIC PARTICIPATION**

The Parish Councillors very much welcome members of the public to attend and take part in Council meetings. Please take a minute to read the agenda and raise any questions or comments you may have under the Public Participation agenda item. We will do our best to respond straight away and if we're unable to we will provide a written response as soon as possible. We are grateful for your attendance and input.

- 1. Election of Chair for the 2024/25 Municipal Year**
- 2. To receive the Chair's Declaration of Acceptance of Office (the Chair will read out and sign the prescribed declaration)**
- 3. Election of Vice-Chair for the 2024/25 Municipal Year**
- 4. To receive the Vice-Chair's Declaration of Acceptance of Office (the Vice-Chair will read out and sign the prescribed declaration)**
- 5. To accept Apologies for Absence**
- 6. Declarations of Interest** - Under the Localism Act 2011 (sections 26-37 and Schedule 4), members are required to declare any interests in accordance with the Council's adopted Code of Conduct. This does not preclude any later declarations. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.
- 7. Public Participation**
- 8. To approve and sign minutes** of the Parish Council Meeting held on Monday 15 April 2024
  - i) Matters arising from the minutes
- 9. District & County Councillor updates**
- 10. Environment & Community**
  - i) To receive an update re the proposed footbridge
  - ii) To receive an update re the Community Speed Watch initiative
  - iii) To receive an update on S106 Town Lane play equipment
  - iv) To consider any other arising environment and community issues
- 11. Neighbourhood Plan** – to receive an update

**12. Planning**

**i) To consider Planning Applications:**

**24/0734/FUL & 24/0735/LBC** – Perriton Farm, Talaton Road, Whimple, EX5 2QY  
Restorative exterior and interior modification works to the cart shed  
(Retrospective Application)

**13. Finance**

- i) To approve the summary receipts and payments for 2023/24 to 30 April 2024
- ii) To approve the Unity Trust Bank reconciliation as at the end April 2024
- iii) To approve the Santander Bank reconciliation as at the end April 2024
- iv) To approve the schedule of payments for May 2024
- v) Budget Monitoring Report as at 30 April 2024
- vi) Write off item(s) from the asset register

**14. Annual Governance Statement for 2023/24**

To review and approve the Council's Annual Governance Statement for the 2023/24 financial year.

**15. Accounting Statements for 2023/24**

To review and approve the Council's Accounting Statements for the 2023/24 financial year.

**16. Internal Auditor's Report on the Annual Governance and Accountability Return (AGAR) for 2023/24**

To consider and note the Internal Auditor's report

**17. Items arising from the JPAG Guidance**

**18. Standing Orders**

To review and approve the Council's Standing Orders for the 2024/25 Municipal Year.

**19. Financial Regulations (based on the NALC Model March 2024)**

To review and approve the Council's Financial Regulations for the 2024/25 Municipal Year, based on the new model guidance produced by the National Association of Local Councils.

**20. Internal Controls**

To review and approve the Council's Internal Controls for the 2024/25 Municipal Year

**21. Banking Arrangements and Signatories**

To consider the report regarding banking arrangements and to review and approve the revised list of bank signatories.

**22. Code of Conduct**

To review and approve the Code of Conduct for the 2024/25 Municipal Year.

**23. Correspondence**

To consider any correspondence that has been received by the Council.

**24. Chair's Business**

The next Planning Meeting will be held on Monday 3 June 2024 \* *A planning meeting will be cancelled if no new planning applications are received by the date that the agenda is published (the Tuesday before the meeting).*

The next Parish Council meeting will be held on Monday 17 June 2024 at 7pm.

A handwritten signature in black ink that reads "Amy Tregellas".

**Amy Tregellas**  
**Parish Clerk & Responsible Financial Officer**

Whimple Parish Council

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