Information available from Whimple Parish Council under the model publication scheme

Information to be published	How the information can be obtained	Cost			
Class 1 – Who the Council is and what it does (organisational information, structures, locations and contacts)					
Who's who on the Council and its committees	Hard copy and website	N/A			
Contact details for the Parish Clerk and councillors (named contacts where	Hard copy and website	N/A			
possible with telephone number and email address (if used))					
Location of main Council office and accessibility details	Hard copy and website	N/A			
Class 2 – What the Council spends and how it is spent (financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)					
Annual return form and report by auditor	Hard copy and website	3p per sheet			
Finalised budget	Hard copy and website	3p per sheet			
Precept	Hard copy and website	3p per sheet			
Standing Orders and Financial Regulations	Hard copy and website	3p per sheet			
Grants given and received	Hard copy and website	3p per sheet			
List of current contracts awarded and value of contract	Hard copy and website	3p per sheet			
Members' allowances and expenses	Hard copy and website	3p per sheet			
Class 3 – What the Council's priorities are and how it is doing (strategies, plans, performance indicators, audits, inspections and reviews)					
Annual report to Parish Meeting	Hard copy and website	N/A			

Information to be published	How the information can be obtained	Cost				
Class 4 – How we make decisions (decision making process and records of decisions)						
Schedule of meetings (Council, committees and Parish meeting)	Hard copy and website	3p per sheet				
Agendas of meetings (as above)	Hard copy and website	3p per sheet				
Minutes of meetings (as above) note this will exclude information that is	Hard copy and website	3p per sheet				
properly regarded as exempt and confidential						
Reports presented to council meetings - note this will exclude information that	Hard copy and website	3p per sheet				
is properly regarded as private to the meeting.						
Responses to consultation papers	Hard copy and website	3p per sheet				
Responses to planning applications	Hard copy and website	3p per sheet				
Bye-laws	N/A	N/A				
Class 5 – Our policies and procedures (current written protocols, policies responsibilities)	and procedures for delivering	our services and				
Policies and procedures for the conduct of council business including:						
Procedural standing orders	Hard copy & website	3p per sheet				
Committee and terms of reference	Hard copy & website	3p per sheet				
Delegated authority in respect of officers	Hard copy & website	3p per sheet				
Code of Conduct	Hard copy & website	3p per sheet				
Any such other policies that are, from time to time, adopted	Hard copy & website	3p per sheet				
Policies and procedures for the provision of services and about the						
employment of staff:						
Internal policies relating to the delivery of services	Hard copy & website	3p per sheet				

Information to be published	How the information can be obtained	Cost
Equality and diversity policy	Hard copy & website	3p per sheet
Health and safety policy	Hard copy & website	3p per sheet
Recruitment policies (including current vacancies)	Hard copy & website	3p per sheet
Policies and procedures for handling requests for information	Hard copy & website	3p per sheet
Complaints procedures (including those covering requests for information and	Hard copy & website	3p per sheet
operating the publication scheme)		
Data protection policies	Hard copy & website	3p per sheet
Class 6 – Lists and Registers (currently maintained lists and registers onl	y)	
Any publicly available register or list (if any are held this should be publicised;	Hard Copy	3p per sheet
in most circumstances existing access provisions will suffice)		
Asset Register	Hard copy & website	3p per sheet
Register of members' interests	Hard copy & website	3p per sheet
Register of gifts and hospitality	Hard copy & website	3p per sheet
Class 7 – The services we offer		
Allotments	Hard copy & website	3p per sheet